



STUDENT INFORMATION DISCLOSURE REQUEST

The processing and disclosure of information from the student registers of the University of Eastern Finland are governed by the EU's General Data Protection Regulation (2016/679, GDPR) and the Act on the Openness of Government Activities (Laki viranomaisten toiminnan julkisuudesta 621/1999).

By signing this request, the applicant commits to not selling or handing over the information obtained from the student registers, nor to using the information for any other purpose than that mentioned in this application. The person signing this request must be authorised to sign for the organisation he or she represents.

Private individual/ organisation making the request	Telephone
Address	Email
Student group on which information is requested	
Information requested from the register	
Purpose of use of the information	
Format	
<input type="checkbox"/> Electronic <input type="checkbox"/> Paper <input type="checkbox"/> Address stickers <input type="checkbox"/> Other, which? _____	
I have read and understood the Student Information Disclosure Policy which is explained on page 2 of this application form. I hereby commit to using the information disclosed to me only for the purposes indicated on this form, and I shall not hand over or sell the information to a third party. I commit to destroying any possible files or other material after using the information.	
Date	Applicant's signature and name in block letters

Decision

The information is disclosed for the above-mentioned purpose.	
Date	Disclosing officer's signature and name in block letters
<input type="checkbox"/> The information is not disclosed.	
Grounds:	

Appendices to the application:

In case of academic theses, the application should be accompanied by a research plan which includes the name(s) and contact information of the supervisor(s).



STUDENT INFORMATION DISCLOSURE POLICY

The university may disclose information from the student registers without the consent of the student on the basis of an act or a decree, and for the purposes of historical or scientific research, and for statistical purposes.

When requesting information from the student registers for historical or scientific research, the applicant's request needs to be accompanied by a brief research plan and a description of the file, or some other explanation of the use of the information.

The disclosure of personal data and contact details from the student registers for any other purposes than those listed above requires the consent of the student. The student's consent to disclosure of information for the following purposes has been requested at the time of entry in the register:

1. Disclosure of information for purposes that either support the studies or are otherwise related to them.

This refers to the disclosure of the student's name and contact information to associations, foundations, organisations and equivalent public corporations to be used in communications aiming to advance the studies or to improve the study conditions.

2. Disclosure of personal data to be used in public registers.

The university shall not disclose information to be used in direct marketing.

In order to promote the principles of good register-keeping, the university requires parties requesting student information to have a relevant relationship to the group on which the information is requested. For instance, a professional organisation or a student association may only obtain the student information relevant for its field, and a student association operating with foreigners may only obtain the student information of its target group.

Personal data disclosed for research purposes need to be destroyed, archived or altered so that the data subjects cannot be identified after the personal data in question is no longer needed for research purposes.