



Exchange Students: Requirements and Documents for Exchange



Requirements and Documents for Exchange

- Make sure you know the requirements of your **home university**
 - How long you should stay?
(In Erasmus the length of your study period determines the amount of scholarship.)
 - How many credits are required?
 - What kind of courses?
 - What kind of grades?
 - What kind of documents and when they should be submitted?



Dates on the Documents

Study period

- For the **Autumn Semester 2024** = **from 2 Sept to 13 Dec 2024**
- For the **Full Academic Year** = **from 2 Sept 2024 to 31 May 2025**

Training periods may have different dates.

- **Date of signature** is always the date when the document is signed.



Documents for Exchange

On Arrival

- Some universities require a **Confirmation of Arrival** or a **Confirmation of Enrollment**
- Päivi Haltilahti signs and stamps these for Joensuu and Kirsi Konttinen for Kuopio
- The updated **Learning Agreement** is always signed by your departmental coordinator for exchange studies:
<https://kamu.uef.fi/en/student-book/study-coordinators/>



Documents for Exchange

Before returning back home

- **Letter of Confirmation** (stating the length of your exchange). UEF can issue this document seven days prior to your departure at the earliest. **Please note that your home university may have different requirements for the dates.**
- Digitally signed **Transcript of Record** is available from Peppi: <https://kamu.uef.fi/en/tietopankki/forms-and-certificates/electronic-transcript-records-certification-student-status/>



We hope you will enjoy your exchange period with us!

