

Security and Safety for Students

Juha Pulkkinen, Security Manager, Facilities Management

Who?

Juha Pulkkinen, Security Manager, Facilities Management (Oct. 2021 →)

- Security, Safety, Risk Assessment, Personnel Security, Physical Security (Facilities), Civil protection, Development
- PhD in Chemistry – 1999 (Univ. Kuopio)
- Scientist – 1992-2014 (Depts. Of Chemistry, Biosciences and Pharmacy, Univ. Kuopio/UEF)
- Entrepreneur – 2014-2016 (Drug development, FLX Discoveries Ltd.)
- Cargo driver – 2017 (Hazardous cargo and hospital goods, Servica Ltd.)
- Facilities Management Supervisor – 2018-2021(UEF)

Safety and Security Policy



- Security and safety activities **support the execution of the university's basic tasks** and the achievement of the goals set in the university's strategy.
- At the University of Eastern Finland, safety and security refer to a state where known risks are managed and mitigated, and where members of the academic community can work and study without fear or concern.
- From a security perspective, the university is a large, very diverse, rapidly developing and international operating environment. For this reason, safety activities cannot be viewed narrowly, but the starting point is a broad perspective of overall safety management.
- Although the responsibility for safety belongs to the management, the safety culture is maintained by the entire community. It is the **duty of each university member** to take care of the safety of the university.

In the Event of a Fire Alarm

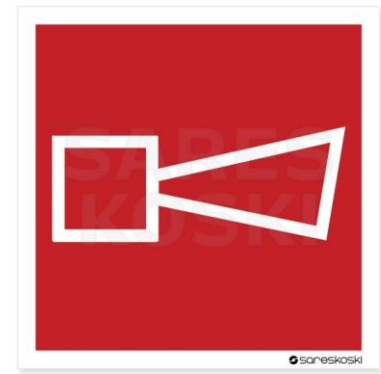
If you hear a **fire alarm bell** ringing:

Evacuate yourself and others nearby you.

Pay particular attention to the evacuation of those with difficulties to move or act.

When you are leaving the building:

- Lock your computer and close office doors and windows, if possible.
- Take your personal valuables and clothes you can wear outside with you, if possible.
- Follow the instructions given by members of the university's safety and security organization.
- It is prohibited to use an elevator in the event of a fire.
- **Go out using the nearest exit and go to your nearest assembly point**, where you will be given further instructions.



In the Event of a Fire

RAISE A FIRE ALARM

- Press the button in the **fire alarm station** (they are located in the corridors and indicated with a sign). If you are not near a button, ask someone else to activate the alarm.
- If you can not find a fire alarm button, make an emergency call to 112.
- Call the [Facilities Management Officers'](#) on-call number.
- Call the [Safety and Security Team's](#) on-call number
- Extinguish the fire, if possible.
- However, do not put yourself at risk.
- Prevent the spreading of the fire.
- Close doors and windows.

Evacuate yourself and others nearby you...



Fire alarm button



Emergency exit



Fire extinguisher



Fire blanket



Fire hydrant

In the Event of an Accident or Medical Emergency

Make a quick assessment of the situation.

- What has happened?
- Is the person conscious?
- Does the person breathe, do you feel a pulse?

Start emergency first aid or resuscitation.

We have several **defibrillators** at Joensuu and Kuopio campuses.

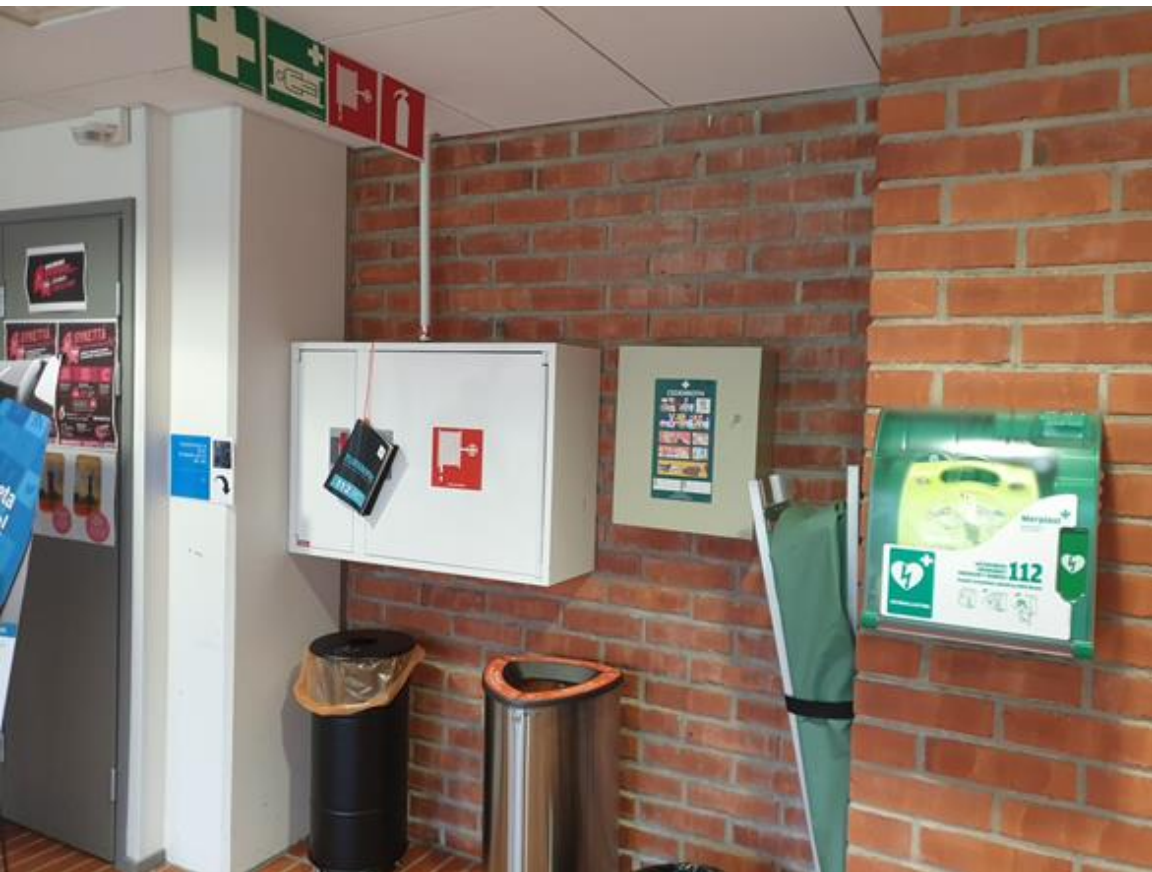
- In the event of a major trauma or serious medical emergency, call **112** for help.
 - Follow the instructions given to you by the Emergency Response Centre
 - Make sure the rescuers can easily find the scene of the accident.
- Do not leave the person alone.**
- Follow the instructions given to you by the rescue authorities.



First aid station



**Automated
external
defibrillator**



Sheltering indoors

- Sheltering indoors is the most important means of protecting yourself against threats from outside.
- These situations may include toxic gas in the environment, harmful smoke or a person behaving in a threatening way.
- The general alarm signal tells those who are outdoors to go inside. **The alarm signal is a continuous rising and falling sound**, which is also audible inside the buildings.
- After the alarm signal has been given, the reason for the alarm and instructions for protecting yourself are read on the radio, shown on tv and sent to phones as an sms.
- An alarm signal is sounded if there is a gas leak, a chemical accident nearby or a radiation hazard. It is also given in case of a fire that produces a lot of smoke.
- **N.B.!** The alarm signal is tested and heard over the city area on every 1. Monday of the month at noon!

112 Suomi Mobile Application



- The 112 Suomi mobile application contains security services for citizens.
- As of the beginning of 2021, the application has been **one the statutory channels for public warnings**.
- When you make your emergency call using 112 Suomi app., **the Emergency Response Centre gets immediately your precise location**
- The Emergency Response Centre Agency, the Ministry of the Interior and the Finnish Transport and Communications Agency encourage citizens to download the 112 Suomi application in the event of different emergency and problem situations.

Instructions for ensuring a comfortable and safe working and studying environment

- We all are obliged to promote safety and security within the academic community to ensure that everyone can study and work in peace and that everyone is treated equally.
- We want to prevent problems that make it difficult for individuals to function and to improve the working, studying and overall atmosphere at the university.

The responsibility for appropriate behavior lies with each member of the academic community.

Appropriate behavior requires, among other things:

- Appreciating others and taking others into consideration
- Acceptance of differences
- Use of appropriate language
- Taking care of the common environment while taking the principles of sustainable development into consideration
- Observing agreements and rules that concern everybody

A person may be asked to leave a teaching situation if the person

- Behaves disturbingly or causes unreasonable difficulties for the teaching or other related activity
- Behaves violently or threateningly (those present can call the police)
- Is a threat to the life or health of another person
- If the student doesn't leave the teaching situation when requested, the police will be summoned

Theft

- Do not leave any valuable items unsupervised
- The coat stands at the campus buildings are mainly unmonitored, so you may use them only at your own risk
- If you stuff gets stolen, file [a Police report](#) as soon as possible
- Only after your report to the police, university is allowed to help the crime investigations carried out by the police by means of surveillance camera footage etc.
- In addition, inform the nearest Facility Management Officer and fill a [Safety Incident Report \(Webropol Form\)](#) for the university

Reporting a Security or Safety Incident

Safety Incident Report (Webropol Form)

- UEF's official reporting system for security and safety incidents, accidents, dangerous or worrying situations and close calls
- Confidential reporting → reading rights only: Security Manager, Occupational Health and Safety Manager, Director of Administration, and Director of Facilities Management
- Minor reports are welcome too
 - Reporting impacts future safety and security work in UEF
 - Every report is handled and answered → reporter not obliged for further actions
 - Reports are not being forwarded without the consent of the reporter

Safety and Security Guidelines – in Kamu (for students) and Heimo (for staff)

- [Safety and Security at UEF](#)
- [Safety and Security for Students](#) (in Kamu)
- [Safety and Security guidelines](#) (in Intranet)

- Kuopio Campus [Security Guide](#)
- Joensuu Campus [Security Guide](#)
- [Instructions for crisis situations](#)

Questions, Comments?

*Juha Pulkkinen, Security Manager
p. 046 923 3650, juha.pulkkinen@uef.fi*



UNIVERSITY OF
EASTERN FINLAND

uef.fi